

# Application for Land Use/Building Permit

## Town of Spider Lake

### Sawyer County, Wisconsin

Application No. \_\_\_\_\_

**CONSTRUCTION MAY NOT BEGIN UNTIL THE PERMIT IS ISSUED AND A PERMIT CARD POSTED AT THE PROPERTY ENTRANCE.**  
**This is a Three (3) page document. Be sure to complete all pages**

**Print Or Type – Use Black Ink**

|  |   |
|--|---|
| Property Owner _____<br>Mailing Address _____<br>City _____ State _____ Zip _____<br>Daytime Phone _____ | Agent/Builder _____<br>Mailing Address _____<br>City _____ State _____ Zip _____<br>Daytime Phone _____ |
|--|---|

**Site Information** (From Real Estate Property Tax Bill)

Gov't Lot \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 \_\_\_\_\_ Sec. \_\_\_\_\_ Twn. \_\_\_\_\_ N R \_\_\_\_\_ W Alternate/Legacy ID: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Description: \_\_\_\_\_

Site Address: \_\_\_\_\_ Acreage \_\_\_\_\_ Deed Document # \_\_\_\_\_

Sanitary Permit # \_\_\_\_\_ Date \_\_\_\_\_ Issued By \_\_\_\_\_

**(Attach Copy Of Approved Sawyer County Sanitary Permit)**

Or:  
 Year Installed \_\_\_\_\_ Owner When Installed: \_\_\_\_\_

Zone District:  R-1  RR-1  RR-2  A-1  C-1  I-1  F-1

Wetland/Shoreland:  Yes  No (Shoreland: The area of frontage on navigable waters measured from the normal high-water elevation within one thousand (1,000) feet from lakes, ponds and flowages; and three hundred (300) feet from rivers and streams.)

**Permit Requested For**

|                          |  |   |  |   |  |  |   |
|--------------------------|--|---|--|---|--|--|---|
| <input type="checkbox"/> | <b>New Dwelling</b>                            | Type of Dwelling<br><input type="checkbox"/> Frame built on site<br><input type="checkbox"/> Modular/manufactured<br><input type="checkbox"/> Other _____<br><br>Type of Construction<br><input type="checkbox"/> Frame <input type="checkbox"/> Log <input type="checkbox"/> Pole/Metal<br><input type="checkbox"/> Block <input type="checkbox"/> Other _____ | # of Bedrooms _____<br><br># of Stories _____              | Walk Out<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br><br>Loft<br><input type="checkbox"/> Yes <input type="checkbox"/> No  | Attached Garage<br><input type="checkbox"/> Yes <input type="checkbox"/> No<br>_____ X _____ = _____ SF<br><br>Deck <input type="checkbox"/> Yes <input type="checkbox"/> No<br>_____ X _____ = _____ SF | Footprint of Proposed Structure<br>_____ X _____ = _____ SF<br><br>Total Habitable Sq. Ft. _____ | Hght of Structure Grade to Peak _____<br><br>Construction Cost \$ _____ |
| <input type="checkbox"/> | <b>Addition To Dwelling</b>                    | Use of Addition<br><input type="checkbox"/> Living room <input type="checkbox"/> Kitchen <input type="checkbox"/> Bathroom<br><input type="checkbox"/> Bedroom <input type="checkbox"/> Garage <input type="checkbox"/> Deck<br><input type="checkbox"/> Storage Building <input type="checkbox"/> Screened Porch<br><input type="checkbox"/> Other _____       | Bedrooms Existing _____<br>Additional _____<br>Total _____ | # of Stories _____<br><br>Loft <input type="checkbox"/> Yes <input type="checkbox"/> No   | Size of Proposed Structure<br>_____ X _____ = _____ SF<br><br>Total Habitable Sq. Ft. _____  | Hght of Structure Grade to Peak _____<br><br>Construction Cost \$ _____                          |   |
| <input type="checkbox"/> | <b>Accessory Structure</b>                     | # of Stories _____<br><br>Type of Accessory Structure<br><input type="checkbox"/> Garage <input type="checkbox"/> Storage Building <input type="checkbox"/> Gazebo<br><input type="checkbox"/> Screen house <input type="checkbox"/> Greenhouse<br><input type="checkbox"/> Other _____   | Size of Proposed Structure<br>_____ X _____ = _____ SF     | Hght of Structure Grade to Peak _____   | Construction Cost \$ _____   |  |   |
| <input type="checkbox"/> | <b>Addition To Accessory Structure</b>         | Size of Existing Accessory Structure<br>_____ X _____ = _____ SF  | Size of Proposed Addition<br>_____ X _____ = _____ SF      | Hght of Structure Grade to Peak _____   | Construction Cost \$ _____   |  |   |
| <input type="checkbox"/> | <b>Other/ Misc</b>                             | <input type="checkbox"/> Foundation Replacement<br><input type="checkbox"/> Roof Structure Replacement<br><input type="checkbox"/> Other _____<br><input type="checkbox"/> Stairs/Walkways Within 75' Of OHWM   | Area Involved<br>_____ X _____ = _____ SF                  | Hght of Structure Grade to Peak _____   | Construction Cost \$ _____   |  |   |
| <input type="checkbox"/> | <b>Use of Land</b>                             | <input type="checkbox"/> Filing <input type="checkbox"/> Dredging <input type="checkbox"/> Grading <input type="checkbox"/> > 10,000 S.F. Grading <input type="checkbox"/> Other _____  |  |   |  |  |   |
| <input type="checkbox"/> | <b>Home Occupation/ Professional Office</b>    | Type of Business _____<br><input type="checkbox"/> Located in Existing Dwelling<br><input type="checkbox"/> Located in Existing Accessory Structure<br>(Not more than 1 nonresident person may be employed on the premises)   |  | Total Area of Existing Building _____ SF<br>Area Being Used for Business<br>(May not exceed 25% of the total floor area of the dwelling 750 sq. ft. in an accessory building)<br>_____ X _____ = _____ SF |  |  |   |
| <input type="checkbox"/> | <b>Alternative or Renewable Energy Systems</b> | <input type="checkbox"/> Solar <input type="checkbox"/> Wind<br><input type="checkbox"/> Other _____  |  |   |  | Construction Cost \$ _____   |   |
| <input type="checkbox"/> | <b>Communication Systems</b>                   | <input type="checkbox"/> Cell Tower Height of Tower: _____<br><input type="checkbox"/> Other _____  |  |   |  | Construction Cost \$ _____   |   |

|   |   |  |
|---|---|--|
| <input type="checkbox"/> <b>Other New Building/Structure (e.g., Commercial, Industrial, Agricultural)</b>             | <b>Use of Building/Structure</b> _____<br><b>Type of Construction:</b> <input type="checkbox"/> Frame <input type="checkbox"/> Log <input type="checkbox"/> Pole/Metal <input type="checkbox"/> Block <input type="checkbox"/> Other _____<br><b>Height from Grade to Peak</b> _____ <b>Construction Cost: \$</b> _____ | <b>Size of Proposed Structure</b><br>_____ X _____ = _____ SF  |
| <input type="checkbox"/> <b>Other New Addition To Building/Structure (e.g., Commercial, Industrial, Agricultural)</b> | <b>Use of Building/Structure</b> _____<br><b>Type of Construction:</b> <input type="checkbox"/> Frame <input type="checkbox"/> Log <input type="checkbox"/> Pole/Metal <input type="checkbox"/> Block <input type="checkbox"/> Other _____<br><b>Height from Grade to Peak</b> _____ <b>Construction Cost: \$</b> _____ | Total Area of Existing Structure: _____ SF<br><b>Size of Proposed Structure</b><br>_____ X _____ = _____ S |

**SITE PLAN REQUIREMENTS**

Draw a site plan on the **NEXT PAGE OR A SEPARATE PIECE OF PAPER (NOT TO EXCEED 8 1/2 x 14)** to illustrate the following 7 requirements:

Failure to illustrate the 7 requirements **WILL RESULT IN THE PERMIT APPLICATION BEING RETURNED!**

All measurements are from the furthest extension of the structure (eaves, overhangs, etc) to the nearest point of a setback

When measuring setback distance on a sloping building site, the measurement must be done on a horizontal (flat) measuring line.

1. Draw lot and write in lot line dimensions and indicate North with an arrow
2. Show the location and name of any bordering roads, and indicate North.
3. Show the location and size of all existing and proposed structures.
4. Show the location of any lake, river, stream, pond or wetlands.
5. Show the location of the well, septic tank and drain field.
6. Show dimensions in feet on the following:
  - a. Structure to all lot lines
  - b. Structure to centerline of road
  - c. Structure to lake, river, stream, pond or wetlands
  - d. Structure to septic system/privy and well
  - e. Distance between structures
7. Show location vegetation protection area and proposed Viewing/Use Corridor on lake lots.

**Shoreline Vegetation Protection Area:** (Not applicable for nonshoreland permits)

Owner's signature is required on the appropriate attached Shoreland Preservation Agreement.

This permit cannot be issued without a signed shoreland Preservation Agreement.

**Shoreland Impervious Surface:** (Not applicable for nonshoreland permits)

Total land area within 300' of the water body: (A) \_\_\_\_\_

Total impervious surface area (including this project) (B) \_\_\_\_\_ (B)/(A) x 100 = % Used \_\_\_\_\_  
(Shall not exceed 15% or 25% with a conditional use permit)

In the event this application is approved by the Zoning Office, I agree:

- That no work shall commence until I have received the issued Land Use Permit, and the Permit Card is posted
- That all work shall be done in accordance with the requirements of the Town of Spider Lake Land Use Permit, the Town of Spider Lake Land Use Ordinance, all other applicable County Ordinances and the laws and regulations of the State of Wisconsin,
- That the signing of this application grants permission to allow free and unlimited access to the property for onsite inspections between the hours of 8:00 AM -6:00 PM Mon – Fri to the Zoning Administrator(s)

I (we) declare that this application (including any accompanying information) has been examined by me (us) and to the best of my (our) knowledge and belief it is true, correct and complete. I (we) acknowledge that I (we) am (are) responsible for the detail and accuracy of all information I (we) am (are) providing and that it will be relied upon by the Town of Spider Lake in determining whether to issue a permit. I (we) further accept liability which may result of the Town of Spider Lake relying on this information I (we) am (are) providing in or with this application.

**Signature of Owner or (Agent with Power of Attorney)**

Print Name: \_\_\_\_\_ Sign: \_\_\_\_\_ Date: \_\_\_\_\_

**You must complete the attached plot plan**

Fees: See Fee Schedule  
Checks should be made payable to: Treasurer of the Town of Spider Lake.

An Additional fee will be required for each inspection over \_\_\_\_\_

Submit Completed Application And Fee To:  
Steven Boss  
Spider Lake Zoning Administrator  
10480N Red Pine Ln.  
Hayward, WI 54843

**OFFICE USE ONLY**

Permit issued by \_\_\_\_\_ Date \_\_\_\_\_ Fee \$ \_\_\_\_\_ Check # \_\_\_\_\_

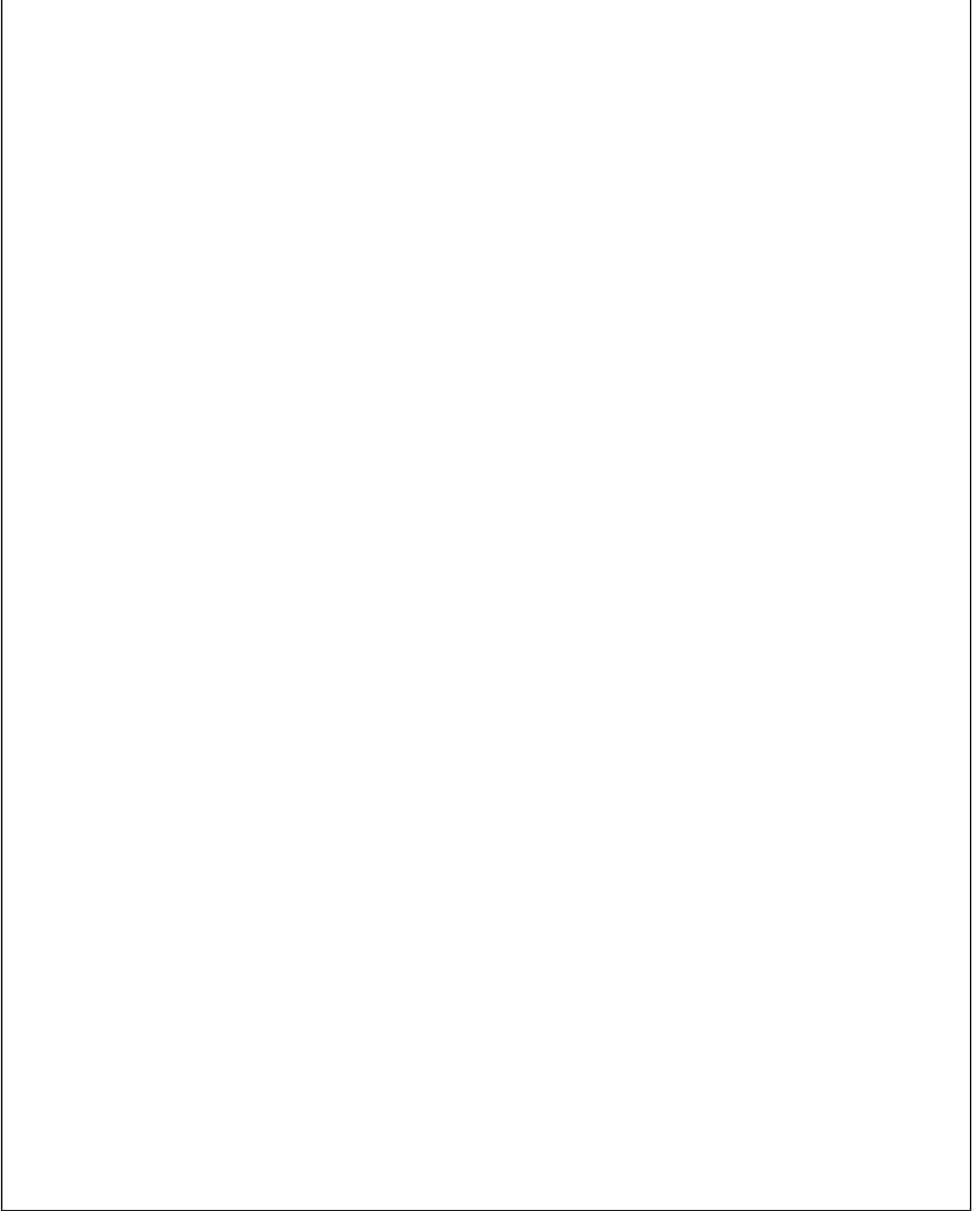
Permit denied by \_\_\_\_\_ Date \_\_\_\_\_  See attached for reason of denial

Expiration Date \_\_\_\_\_

\_\_\_\_\_  
Signature of Zoning Administrator

**SITE PLAN**

“(Include all items listed in the 7 steps on previous page)”



# TOWN OF SPIDER LAKE ZONING FEE SCHEDULE

Effective Date 12/10/14

## LAND USE PERMITS

### Dwellings - New, replacement, relocated.

Site-built, Manufactured dwellings and Manufactured Homes..... \$200.00  
Plus \$.32 per square foot of habitable area.

Fee based on total square footage of habitable area. Include basement, main floor, second story, third story, loft, attached garage or attached storage area and screened in porches. Added per square foot charge does not include open decks, open roofed porches, unheated entryways, unheated breezeways.

Additional fee for each site inspection over four (4) for each Dwelling permit..... \$60.00

Additions/Alterations to existing dwellings..... \$200.00  
Plus \$.32 per square foot of habitable area.

Fee based on total square footage of habitable area. Include basement, main floor, second story, third story, loft, attached garage or attached storage area and screened in porches. Added per square foot charge does not include open decks, open roofed porches, unheated entryways, unheated breezeways.

Additional fee for each site inspection over four (4) for each Addition/Alteration permit..... \$60.00

Accessory Buildings – New and additions/alterations to accessory buildings..... \$150.00  
Plus \$.16 per square foot of area not to exceed \$200.00  
 (Total maximum fee.....\$350.00)

Additional fee for each site inspection over four (4) for each Accessory Building permit..... \$60.00

Filling, Grading, land use – as a separate use..... \$150.00

Other/Miscellaneous ..... \$150.00

Includes but not limited to stairs and walkways within 75' of OHWM, development, review and inspections related to mitigation plans, open decks, roofed porches, unheated entryways, unheated breezeways, replacement roofs, and replacement foundations.

Additional fee for each site inspection over four (2) for each Other/Miscellaneous permit..... \$60.00

Alternative or Renewable Energy Systems..... \$150.00  
Plus 1% of total estimated construction and equipment cost in excess of \$1000.00  
 (Total maximum \$5,000.000)

Mobile Tower Class 2 Colocation (see Wis Stat 66.0404)..... Lesser of \$500 or \$150 plus 1% of total  
 estimated construction and equipment in excess of \$1000

Communication Systems other than a system covered by Wis stat 66.0404..... \$150.00  
Plus 1% of total estimated construction and equipment cost in excess of \$1000.00  
 (Total maximum \$5,000.000)

New Commercial Buildings/Structures..... \$250.00  
Plus \$5.00 per \$1,000 cost of construction.

Additions/Alterations to existing commercial buildings/structures..... \$150.00  
Plus \$5.00 per \$1,000 cost of construction.

Accessory Buildings/Structures – New and additions/alterations for existing commercial property..... \$150.00  
Plus \$5.00 per \$1,000 cost of construction.

New Industrial related Buildings/Structures..... \$250.00  
Plus \$5.00 per \$1,000 cost of construction.

Additions/Alterations to existing industrial buildings/structures..... \$150.00  
Plus \$5.00 per \$1,000 cost of construction.

Accessory Buildings/Structures – New and additions/alterations for existing industrial Property..... \$150.00  
Plus \$5.00 per \$1,000 cost of construction.

### New Business Fees: (In existing building)

- 1) Home Occupation..... \$150.00
- 2) New Small Business, up to 10 employees and up to 3,000 square feet of floor area..... \$150.00
- 3) New Business, 10-20 employees, and up to 5,000 square feet..... \$200.00
- 4) New Business over 20 employees, and up to 10,000 square feet..... \$250.00
- 5) New Business over 20 employees, over 10,000 square feet..... \$500.00

## PROPERTY INSPECTION..... \$150.00

This fee shall be paid to the office prior to an inspector visiting any property. This fee shall be waived if an Application for Land Use Permit has been submitted to the office in advance of the requested inspection, or the fee can be applied to an Application for Land Use Permit if the application is submitted to the office within six months of the date of inspection.

|   |         |
|---|---------|
| <b>SIGNS</b>                                  |         |
| Way finding signs not on collector board..... | \$55.00 |
| Off premise advertising signs.....            | \$75.00 |

**DEMOLITION PERMIT** ..... \$55.00

**CONDITIONAL USE APPLICATIONS**..... Unless otherwise specified \$375.00  
 Plus actual costs incurred by Town of Spider Lake for attorney and consulting fees.

Plus Applicable land use permit fee  
 The Zoning Administrator, with the approval of the Town of Spider Lake Plan & Review Committee, may employ on behalf of the Town of Spider Lake an independent technical expert to review technical materials submitted by the applicant or to prepare any technical materials required but not submitted by the applicant. The applicant shall pay the costs of such review and/or independent analysis, and shall pay the estimated cost of such services before they are rendered. All invoices, fees and charges shall be paid in full before the issuance of a conditional use permit or the Town of Spider Lake Plan & Review Committee conducts a Conditional Use Permit public hearing. All such fees are non-refundable.

**COMBINED CONDITIONAL USE AND LAND USE APPLICATIONS FOR MOBILE TOWER SITTING OR CLASS 1 COLOCATION (see Wis Stat 66.0404)**.....\$2,500.00

**VARIANCE APPLICATIONS**  
 Hearing..... \$500.00

**ALL OTHER APPEALS TO THE ZONING BOARD OF APPEALS**..... \$600.00

**REZONE APPLICATION**..... \$500.00

**ADMINISTRATIVE APPEALS APPLICATION**..... \$600.00

**CERTIFIED SURVEY MAP**.....\$100.00 per map plus \$15.00 per lot

**PLATTED SUBDIVISIONS – PRELIMINARY**..... \$375.00  
**FINAL**..... \$375.00  
 Plus actual costs incurred by Town of Spider Lake for attorney and consulting fees.

Each Field inspection \$100.00  
 The Zoning Administrator, with the approval of the Town of Spider Lake Plan & Review Committee, may employ on behalf of the Town of Spider Lake an independent technical expert to review technical materials submitted by the applicant or to prepare any technical materials required but not submitted by the applicant. The applicant shall pay the costs of such review and/or independent analysis, and shall pay the estimated cost of such services before they are rendered. All invoices, fees and charges shall be paid in full before the issuance of a conditional use permit or the Town of Spider Lake Plan & Review Committee conducts a Conditional Use Permit public hearing. All such fees are non-refundable.

**CONDOMINIUM PLAT**..... \$375.00  
 Plus actual costs incurred by Town of Spider Lake for attorney and consulting fees.  
 Each Field inspection \$100.00

**ZONING ORDINANCE BOOKS**..... \$15.00  
 Plus Postage and Handling

**COPY FEES**..... (Letter/Legal) \$.25 per page  
 Larger than Legal (8 1/2 X 14) at printer's cost  
**FAX**..... \$2.00 per page

**ANY WORK STARTED PRIOR TO A PERMIT BEING ISSUED**.....Double permit fees  
 (Note: The failure to obtain a permit may result in forfeitures as well as other judicial relief.)

**APPLICATIONS AND SUPPORTING DOCUMENTS EXCEEDING 10 PAGES**  
 Applicant shall provide 10 complete copies

**TRANSCRIPTS**  
 The Town is not responsible for the cost of a court reporter if one is requested or appears at the request of an applicant or a third party.

**FEES ARE NONREFUNDABLE**

All applications and appeal requests must be submitted with the required fee, number of copies and deposit.

Checks should be made payable to:  
 Treasurer of the Town of Spider Lake and mailed to:  
 Steven Boss  
 Spider Lake Zoning Administrator  
 10480N Red Pine Ln.  
 Hayward, WI 54843

POWER OF ATTORNEY

Know all Men by these presents, that I, \_\_\_\_\_, property owner, Town of Spider Lake, Sawyer County. Part of Government Lot \_\_\_\_\_, \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, S \_\_\_\_\_, T \_\_\_\_\_, R \_\_\_\_\_, State of Wisconsin, have made, constituted and appointed \_\_\_\_\_ of \_\_\_\_\_ in the County of \_\_\_\_\_, State of \_\_\_\_\_, my true and lawful agent for me and in my name, place and stead to do any and all things necessary for the application for, negotiation of, or obtaining of local permits with the Town of Spider Lake, Wisconsin, giving and granting hereby unto said agent full power and authorize to do so and perform all and every act and things whatsoever required and necessary to be done in about said premises, as fully to all intents and purposes as I might and could do if personally present, reserving full power of substitution and revocation, hereby ratifying all that my said agent of his substitute shall lawfully do or cause to be done by virtue thereof,

In witness whereof, I have hereunto set my hand and seal this \_\_\_\_\_ Day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Owner

Notary: \_\_\_\_\_

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Personally came before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
The above named \_\_\_\_\_ to me to be the person who executed the foregoing instrument and acknowledged the same.

\_\_\_\_\_  
Notary Public County State

My Commission expires: \_\_\_\_\_

Additional Information for Application for Land Use Permits Submitted by  
Shoreland Property Owners

The following definitions apply to the following discussion

**IMPERVIOUS SURFACE:** Surfaces which prevent or impede normal water infiltration and/or cause runoff to other areas. Includes, but not limited to: (1) all buildings, and structures (area measured at roof gable end and eave lines), (2) stairs, walkways, driveways and parking or other areas, comprised of brick, paver stone, cementitious substances, or any bituminous substance, including asphalt, and (3) any subbase of plastic or any shield which prevents or impedes water penetration. Decks, stairways and walkways with gaps in their surface structure (e.g., wooden decks with open cracks between the deck boards) allowing water to readily pass through the structure are not considered an impervious surface. Any portion of a township road traversing a lot will not be included as part of the impervious surface for calculation purposes.

**MITIGATION:** The requirement to restore shoreline buffer functions that have been lost or adversely affected through development.

**ORDINARY HIGHWATER MARK:** The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristics.

**SHORELINE VEGETATION PROTECTION AREA:** A strip of land 35 feet wide inland from the ordinary highwater mark of any navigable body of water, including but not limited to: streams, rivers, ponds, flowages and lakes. Term used synonymously with buffer zone, buffer area and buffer strip.

**SHORELANDS:** Lands within the following distances from the ordinary highwater mark of navigable waters: 1,000 feet from a lake, pond, or flowage; and 300 feet from a river or stream or to the landward side of the floodplain, whichever distance is greater.

**USE CORRIDOR:** Altered area within the SHORELINE VEGETATION PROTECTION AREA to permit pedestrian access to a waterbody. Term used synonymously with view corridor.

## DISCUSSION

The shoreland zoning portion of The Town of Spider Lake Zoning Ordinance applies unique conditions to the issue of land use permits (LUPs) for activities on shoreland properties. In addition to basic zoning issues such as setbacks, there are other criteria such as IMPERVIOUS SURFACES and the MITIGATION of SHORE LAND VEGETATION PROTECTION AREAS (i.e., buffer zones). Therefore, applicants for LUPs for shoreland properties must provide additional information that is not required for LUPs for non-shoreland properties.

**IMPERVIOUS SURFACES:** The shore land ordinance requires that the total impervious surface area (this includes existing impervious surface area and any impervious surface area that will be created by proposed construction or other activities) shall not exceed 15% of the total shoreland lot area within 300' of the ordinary high-water mark) For example, a lot with dimensions of 100' in width and a depth of 250' contains 25,000 square feet of total area (100' X 250' = 25,000 square feet). Therefore, the maximum impervious surface could not exceed 3,750 square feet (25,000 square feet x 0.15 = 3,750 square feet). This area may be increased to no greater than 25% (6,250 square feet) with the approval of a Conditional Use Permit by the Sawyer County Zoning Committee.

The impervious surface area for that part of a lot located greater than 300' from the ordinary high-water mark shall not exceed 30% of the area from 300' to the rear lot line or the rear of the SHORELANDS area, whichever is less. For example, a lake lot 1100 feet in depth extends 100' beyond the SHORELANDS. Therefore, the impervious surface areas would be that area from the ordinary high-water mark to a depth of 300' and that area 300' from the ordinary high-water mark to maximum depth of 1000'. The impervious surface area for a river lot 290' deep would include the entire lot area as the SHORELANDS for a river lot extends to a maximum depth of 300' from the ordinary high-water mark of the river.

**MITIGATION:** The shoreland ordinance requires that MITIGATION be addressed when a shoreland property owner applies for a LUP, If an intact SHORELINE VEGETATION PROTECTION AREA exists on the property at the time of application for a LUP, the property owner will certify the existence of the SHORELINE VEGETATION PROTECTION AREA on a form provided by this office and also submit photographic evidence of the SHORELINE VEGETATION PROTECTION AREA. If an intact SHORELINE VEGETATION PROTECTION AREA does not exist, a Mitigation Plan and Implementation Schedule must be approved prior to the issue of the LUP. In either situation, the SHORELINE VEGETATION PROTECTION AREA is subject to inspection by this office.



## WORKSHEET

The following steps should be followed to address the IMPERVIOUS SURFACE issues related to your property. Not all lots are rectangular in shape. For those lots that are irregular in shape, the lot area should be determined as accurately as possible. (Note: Length X Widths = Area.)

1. Determine the lot dimension.  
Length = \_\_\_\_\_' from the ordinary high-water mark to the rear lot line.  
Width = \_\_\_\_\_' between side lot lines.
  
2. If the lot is a river lot. Determine the lot area only for that part of the lot that is 300' or less in depth.  
Area = \_\_\_\_\_ square feet.  
Multiply this amount by 15%.  
Area x 0.15 = \_\_\_\_\_ square feet. This is the maximum impervious Surface area that is allowed without obtaining a Conditional Use Permit
  
3. If the lot is a lake lot and is less than 300' in depth, determine the lot area.  
Area = \_\_\_\_\_ square feet  
Multiply this amount by 15%.  
Area x 0.15 = \_\_\_\_\_ square feet. This is the maximum impervious surface area that is allowed without obtaining a Conditional Use Permit
  
4. If the lot is a lake lot and is greater than 300' in depth, determine the lot area for that part of the lot from the ordinary high-water mark to a depth of 300' and for that part of the lot from 300' to a depth not to exceed 1000'.  
(a) Area = \_\_\_\_\_ square feet to a depth of 300'. Multiply this amount by 15%.  
Area x 0.15 = \_\_\_\_\_ square feet. This is the maximum impervious Surface area that is allowed without obtaining a Conditional Us Permit.  
(b) Area = \_\_\_\_\_ square feet from 300' to a depth not to exceed 1000'.  
Multiply this amount by 30%.  
Area x 0.30 = \_\_\_\_\_ square feet. This is the maximum impervious surface area that is allowed from 300' to a depth of no greater than 1000'.
  
5. Provide a detailed drawing on the application for Land Use Permit that clearly indicates the impervious surface area.

## Example Plot Plan including Impervious Surfaces

Lot Area: 300' X 200' = 60,000 Sq. Ft.

### Impervious Surfaces

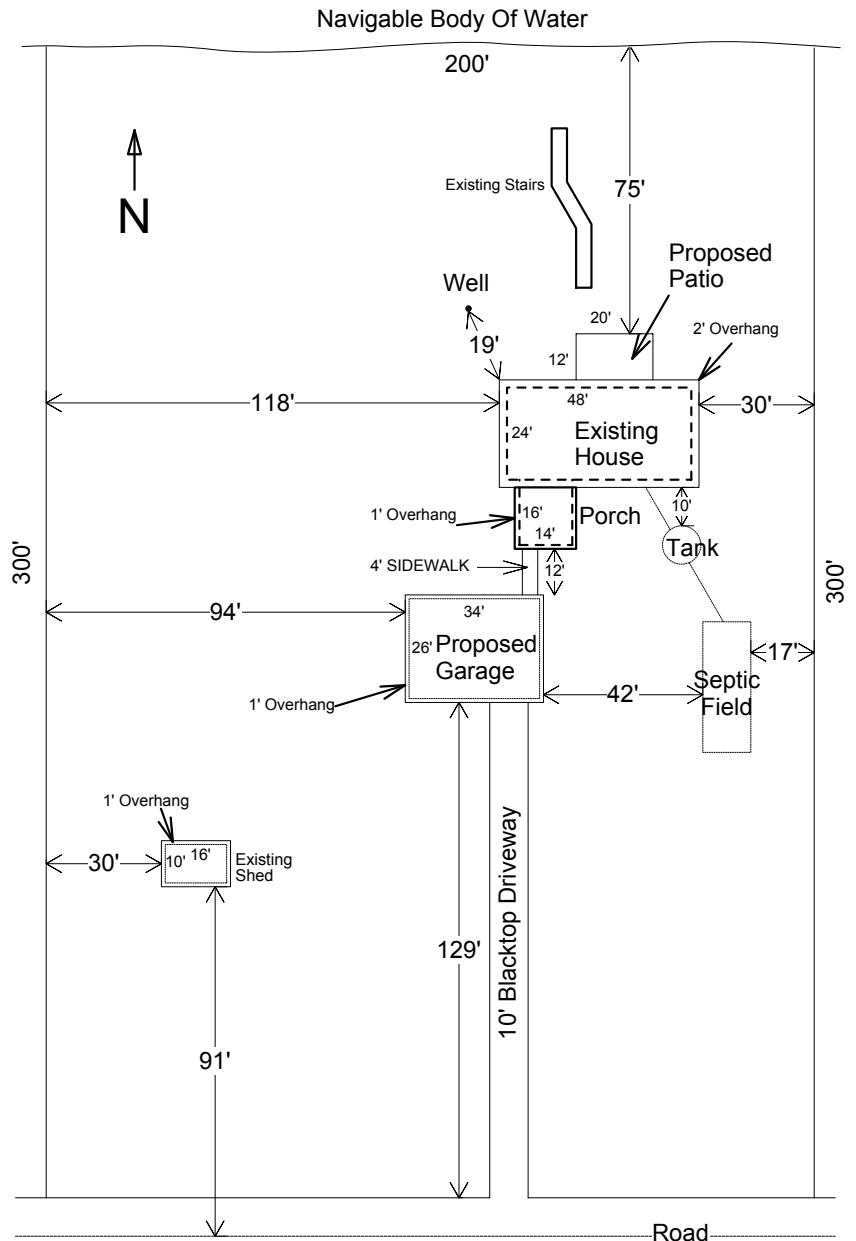
|              |              |                      |
|--------------|--------------|----------------------|
| *House       | 28' X 52' =  | 1456 Sq. Ft.         |
| *Porch       | 16' X 16' =  | 256 Sq. Ft.          |
| *Garage      | 28' X 36' =  | 1008 Sq. Ft.         |
| *Shed        | 12' X 18' =  | 216 Sq. Ft.          |
| Driveway     | 10' X 129' = | 1290 Sq. Ft.         |
| Sidewalk     | 4' X 12' =   | 48 Sq. Ft.           |
| Patio        | 12' X 20' =  | 240 Sq. Ft.          |
| <b>Total</b> |              | <b>4,514 Sq. Ft.</b> |

$4,514 \text{ Sq. Ft.} / 60,000 \text{ Sq. Ft.} = .08 = 8\%$

\* Measurements include eaves.

Example impervious surfaces, to include, but not limited to:

- Houses
- Garages
- Patios
- Porches
- Boathouses
- Driveways
- Parking lots
- Walkways
- Sheds
- Green houses
- Dog houses / Kennels
- Pump houses
- Saunas / Spas
- Tennis courts
- Basketball courts
- Gazebos



SHORELAND PRESERVATION AGREEMENT  
**NON-INTACT**  
(Shoreline Vegetation Protection Area)

Land Use Permit No. \_\_\_\_\_  
(To be entered by the Zoning Office)

WHEREAS, (list all owners) \_\_\_\_\_

owns real estate within Spider Lake that is subject to the Spider Lake Shoreland Regulations, and WHEREAS, in order to secure a Land Use Permit.

NOW, THEREFORE, the owner(s) hereby certifies that, as a condition of issue of said Land Use Permit, that the SHORELINE VEGETATION PROTECTION AREA on said real estate shall be restored in accordance with the Mitigation Plan and Implementation Schedule approved by the Spider Lake Zoning Department.

The owner(s) hereby agrees that at all times in the future; the real estate subject to this Agreement shall comply with all shoreland vegetative buffer requirements of the Spider Lake Zoning Ordinance in effect on the date that the Land Use Permit is issued by the Zoning Office. The owner(s) further agrees to allow authorized representatives of the Governmental Unit to enter onto the owner's property at the following description to inspect the structure(s) or uses authorized by said Land Use Permit and to determine if the SHORELINE VEGETATION PROTECTION AREA exists and that it is being preserved. Violation of this Agreement will authorize, in addition to other penalties and relief required under the Spider Lake Zoning Ordinance, injunctive relief, restoration of said real estate, the revocation of said Land Use Permit and the removal of all structures approved by the issue of said Land Use Permit and the revocation of any other uses approved by the issue of said Land Use Permit. All parties agree that this Agreement shall be filed with the Spider Lake Zoning Office.

Legal Description of Property: \_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

|  |
|--|
| This instrument was drafted by:<br>Spider Lake Zoning Office |
|--|

SHORELAND PRESERVATION AGREEMENT  
**INTACT**  
(Shoreline Vegetation Protection Area)

Land Use Permit No. \_\_\_\_\_  
(To be entered by the Zoning Office)

WHEREAS, (list all owners) \_\_\_\_\_  
\_\_\_\_\_

owns real estate within Spider Lake that is subject to the Spider Lake Shoreland Regulations, and  
WHEREAS, in order to secure a Land Use Permit.

NOW, THEREFORE, the owner(s) hereby certifies that, as a condition of issue of said Land Use Permit, that the SHORELINE VEGETATION PROTECTION AREA on said real estate is intact to a minimum depth of 35' landward from the ordinary high-water mark of the water body.

The owner(s) hereby agrees to comply with the shoreland vegetative protection area requirements of Section 4.410 SHORELAND VEGETATION PROTECTION AREA, Spider Lake Zoning Ordinance, in effect on the date that the land use permit is issued by the zoning office. The owner(s) further agrees to allow authorized representatives of the Governmental Unit to enter onto the owner's property at the following description between the hours of 8:00 A.M. and 6:00 P.M. [Section 9.13(1) POWERS, Spider Lake Zoning Ordinance] to inspect the structure(s) or uses authorized by said Land Use Permit and to determine if the SHORELINE VEGETATION PROTECTION AREA exists and that it is being preserved. This authorization shall terminate on the date of expiration of the land use permit: However, the owner's obligation to maintain the SHORELINE VEGETATION PROTECTION AREA in accordance with Section 4.410 SHORELAND VEGETATION PROTECTION AREA, Spider Lake Zoning Ordinance remains in effect. Violation of this Agreement will authorize, in addition to other penalties and relief required under the Spider Lake Zoning Ordinance, injunctive relief, restoration of said real estate, the revocation of said Land Use Permit and the removal of all structures approved by the issue of said Land Use Permit and the revocation of any other uses approved by the issue of said Land Use Permit. All parties agree that this Agreement shall be filed with the Spider Lake Zoning Office.

Legal Description of Property: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

\_\_\_\_\_  
(Owner)

|  |
|--|
| This instrument was drafted by:<br>Spider Lake Zoning Office |
|--|

SAWYER COUNTY FIRE NUMBER APPLICATION  
COUNTY-WIDE ADDRESS FOR 911

\$125.00 New Number & Sign\*  
\$100.00 Replacement Sign\*

INSTALLER USE ONLY  
NUMBER ASSIGNED

Date \_\_\_\_\_  
Check \_\_\_\_\_  
Rcpt \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

GPS \_\_\_\_\_  
Assigned \_\_\_\_\_  
Called \_\_\_\_\_  
Install \_\_\_\_\_

Name and address of property owner (PRINT)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Daytime  
Phone Number \_\_\_\_\_

Will this fire number represent your permanent mailing address  Yes  No

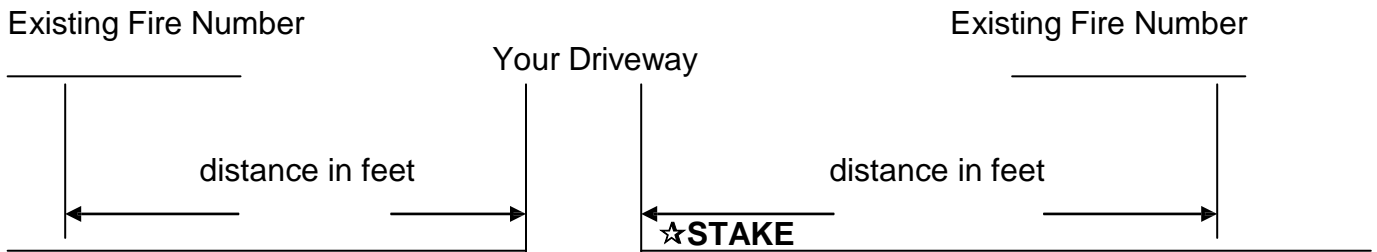
Legal Description: Town /City/Village of \_\_\_\_\_

Govt Lot \_\_\_\_\_ 1/4 \_\_\_\_\_ 1/4 Sec \_\_\_\_\_ Township N, Range W Lot/s \_\_\_\_\_  
Blk \_\_\_\_\_ Subdivision \_\_\_\_\_ Lot/s \_\_\_\_\_ CSM \_\_\_\_\_  
# \_\_\_\_\_ Unit \_\_\_\_\_ Condo \_\_\_\_\_

LEGACY PIN # (12 digits ) \_\_\_\_\_ Map parcel number \_\_\_\_\_

In the space below, sketch in the location of your driveway in relation to the nearest reference point. Show all distances from your driveway to the closest existing fire numbers on both sides of your driveway. Measure distances in feet. Indicate which way is North. Signs will be placed on the right hand side of the driveway facing the property from the road.

**Mark your driveway & building site with a stake with your last name on it.**



Full exact spelling of road name \_\_\_\_\_

Continued on back

## Sawyer County Property Address Policies

1. The Fire Number Application must be filed before receiving a County Land Use Permit for new construction.
2. The County Wide 911 Emergency System requires that each parcel with a principle building improvement must have a fire number/property address.
3. It may take up to 8 weeks to receive the property address. The applications are picked up every week and then GPS points are taken in the field. The address number is assigned. The signs are ordered and it may take 4 weeks for delivery. Diggers hotline must be called 1 week before installing the post. Once utilities locate underground cables, the sign is installed. The property owner will be contacted by telephone with the property number after it is assigned.
4. The property owner is responsible for maintenance of the sign & post. Replacement signs are available by filing a replacement sign application and remitting a fee. Sawyer County will not re-install or move signs for the convenience of the property owner.
5. Sawyer County is not responsible to assign and install any numbers on parcels that may be missing a property address. Upon discovery that the property has no number, the property owner shall file an application for a New Number and Sign and remit the fee.
6. There is a moratorium on changing road names. To avoid duplication of road names within the County, please check the County Road Index in the Land Records Department of the County Courthouse before changing existing road names or naming new roads.
7. Each single unit dwelling and/or commercial business building shall be assigned an address.
  - a. Each duplex dwelling shall be assigned one address number for the building with unit/apartment numbers for each unit.
  - b. A multiple unit dwelling that encompasses three or more separate units shall have one address number for the building and unit/suite/apartment numbers for each unit.
  - c. Single ownership condominium/townhouse units shall have one address number for the complex with unit numbers for each unit.
  - d. Business complexes housing rented space within the building or single ownership businesses within a complex shall be assigned one address number for the building/complex with unit/suite numbers for each business.
  - e. Unit/Suite/Apartment numbers shall be numbers. Alphabetical letters are prohibited.
8. Property address application fees will only be refunded if the property address has not been assigned.

\* Effective 20 Jan 2011

I understand the policies.

\_\_\_\_\_  
Applicant signature

\_\_\_\_\_  
Date

*Return application & remit check to:*  
Sawyer County Zoning & Conservation  
10610 Main Street Ste 49  
Hayward WI 54843  
715/634-8288

*Direct questions on existing numbers and sign problems to:*  
Sawyer County Land Records  
10610 Main Street Ste 54  
Hayward WI 54843  
715/634-3564